



TEXAS ASSOCIATION FOR INSTITUTIONAL RESEARCH

**37th Annual Conference
Minutes of the Annual Business Meeting
Thursday March 5, 2015
3:00 p.m.
Crowne Plaza Hotel
Addison, Texas**

Call to Order: The meeting was called to order at 3:00 pm by President Lincoln Holmes.

Approval of the Minutes from the 2013 Business Meeting: Christine Daley moved to approve the 2014 Business Meeting minutes as presented. The motion was seconded by Joe Baumann and passed unanimously.

Comments from the TAIR President: President Lincoln Holmes thanked each of the sponsors for sponsoring various events for the conference.

Amendments to the Constitution and Bylaws: President Lincoln Holmes asked the membership to review the two proposed amendments to the bylaws presented via email and distributed in the packets and said we would vote on each separately.

- a. Article IV, Section 4 (f) Remove the phrase, *'print and'*; (g) remove the phrases *'print and'* and *'at the annual business meeting'*. The motion to approve was made by Thomas Martin and seconded by Mary Ann Ruddock Brown. The motion carried.
- b. Article V, Section 3 (a) Strike the word *'and'*; following (b) add *'and (c) reimbursement of up to \$1,500 for travel expenses (transportation, food and/or lodging) to AIR Forum when representing TAIR as the AIR Liaison'*. Karen Laljiani moved to approve the changes. Motion was seconded by Amanda Clark. The motion carried.

TAIR Executive Committee and other Committee Reports: President Holmes introduced the Executive Committee and called for committee reports.

Secretary/Membership Report: TAIR Secretary Lisa Haynes reported there are 270 people registered for the conference and 29 additional members, for a total of 293 TAIR members as of March 5, 2015. This is the 2nd largest registration in our conference history. The largest was in 2014, in Addison, Texas.

TAIR served over 110 participants in free IPEDS workshops during the past year. Over 100 participants were served during the 2014 Summer Workshops.

Treasurer's Report: TAIR Treasurer Tracy Stegmair presented the financial report through February 28, 2015 and reported a balance to date of \$81,057.76. She explained the report does not include all expenditures and revenues for the TAIR 2015 conference and the balance will be adjusted once all expenses are finalized. A final report will be posted on the TAIR website once it is finalized.

Financial Review Committee Report: Tracy Stegmair reported in Jim O'Donnell's absence that the most recent audit found that TAIR financial records are in order.

Data Advisory Committee: Lincoln Holmes updated the membership on the activities of the TAIR DAC. The group had a couple of meetings during the year. Recommendations for next year's committee: explore database software, and to recreate or mimic the SQL code used by THECB.

Member at Large for Technology Report: Faron Kincheloe reported on the state of TAIR technology. Faron reported many of the data projectors on loan from Baylor and the University of Houston were not compatible with current technology in some cases. All current TAIR members are subscribed to the listserv as well as any persons who had attended the two previous years. Current, active members are able to post messages to the listserv. Faron appointed Todd Moon as website manager.

Member at Large for Professional Development Report: David Brown presented information regarding the TAIR Level I Certificate. David stated that the certificate will build institutional capacity for some of our entry-level staff with differing educational backgrounds. The committee is working on course mapping. There was a discussion related to professional competencies and the AIR certificate program. David fielded questions prior to requesting a motion to approve. Sukhjit Sethi moved that the certificate program be approved. Marc Turner seconded the motion. The motion carried.

Vice President/Program Committee Chair: TAIR Vice President/Program Committee Chair Mary Barton began by recognizing and thanking the members of the TAIR Program Committee.

TAIR 2015 Program Committee

- Marc Turner, Concurrent Sessions
- Soon Merz, General Sessions
- Guyla Davis, Special Interest Groups
- Dave Downing, Program Brochure
- Tracy Simms, Evaluations
- Kara Larkan-Skinner, Session Coordinators
- Phil Rhodes, Resource Fair
- Amanda Moske, Local Arrangements
- Lincoln Holmes, Newsletter

Mary also thanked the members of the Executive Committee, presenters, facilitators and the hotel staff.

Election Results: Past President Susan Thompson thanked the Nominating Committee for a great slate of candidates, as well as all of the candidate volunteers. The TAIR 2015 election results are as follows:

Vice President/President Elect, Soon Merz, Austin Community College

Member at Large for Technology, Kate Proff, Texas State University

Treasurer, Cathy Delgado, UT System

Nominating Committee, Amanda Clark, Blinn College

Nominating Committee, Faron Kincheloe, Baylor University

Nominating Committee, Marcello Paredes, UT Pan American

Nominating Committee, Tracy Stegmair, Texas Woman's University

Next Year's Conference: The next annual TAIR conference will be in 2016 in San Antonio at the Omni Colonnade hotel. Marc Turner has agreed to handle the local arrangements.

Lincoln Holmes adjourned the meeting at 3:51 pm.

Respectfully submitted,

Lisa Haynes

Secretary