



TEXAS ASSOCIATION FOR INSTITUTIONAL RESEARCH

**35th Annual Conference
Minutes of the Annual Business Meeting
Wednesday, February 13, 2013 – 8:00 a.m.
Moody Gardens Hotel
Galveston, Texas**

2013-1 Call to Order: The meeting was called to order at 8:13 A.M. by President Carol Tucker.

2013-2 Approval of the Minutes from the 2012 Business Meeting: Amy Bawcom moved to approve the 2012 Business Meeting minutes as presented. The motion was seconded by Tom Martin and passed unanimously.

2013-3 Comments from the TAIR President: President Carol Tucker thanked each of the sponsors for sponsoring various events for the conference.

2013-4 Amendments to the Constitution and Bylaws: President Carol Tucker asked the membership to review the proposed amendments to the bylaws presented via email and distributed during the breakfast. Faron Kincheloe made the motion, Roy Philbrook seconded and the proposed changes to the bylaws were approved.

President Tucker introduced the Executive Committee and other committee reports.

2013-5 TAIR Executive Committee and other Committee Reports:

Secretary/Membership Report: TAIR Secretary Sue Herring reported there are 208 people registered for the conference and 14 additional members, for a total of 222 TAIR members as of February 13, 2013.

Treasurer's Report: TAIR Treasurer Linda Perez presented a copy of the Financial Report through February 12, 2013 and reported a balance to date of \$53,801.31. Linda explained the report does not include all expenditures and revenues for the TAIR 2013 Conference and the balance will be adjusted once all expenses are finalized. A final report will be presented at the next Executive Committee meeting.

Financial Review Committee Report: Jim O'Donnell reported that TAIR financial records are in order.

Data Advisory Committee: Martha Oburn reported that the TAIR Data Advisory Committee accomplished two major initiatives this past year: the TAIR Data Dictionary was developed and launched on the TAIR website to provide the membership with a comprehensive resource that will serve all colleges and universities in their efforts to provide clear, understandable explanations of the terms that are used in higher education.

Second, all Texas public colleges and universities will feel the impact of the proposed changes in state funding. DAC members have asked for greater clarity and transparency from the THECB as we move into this new era of funding. In addition to clear definitions, plans are being developed to provide institutions with the actual program code that will be used to analyze the data and make calculations.

Technology Report: Dave Downing reported that all systems were up and running. He also said that a new conference registration/management system would be implemented in the next few months.

Professional Development Report: Tom Corll reported that TAIR summer workshops had 47 people in attendance and was held at Texas State University in Round Rock. For the pre-conference workshops, there were 130 participants in 6 workshops. He recognized those members who donated their time to present workshops.

Vice President/Program Committee Chair: TAIR Vice President/Program Committee Chair Susan Thompson began by recognizing and thanking the members of the TAIR Program Committee.

TAIR 2013 Program Committee

- Faron Kincheloe, Concurrent Sessions
- Pam Haws, General Sessions
- Lincoln Holmes, Special Interest Groups
- Tracy Stegmair, Program Brochure
- Mary Barton, Evaluations
- Amy Bawcom, Session Coordinators
- Marcelo Paredes, Resource Fair
- Lisa Haynes, Roundtables
- Marilyn Greer, Local Arrangements
- Catherine Brown, Newsletter

Susan also thanked the members of the Executive Committee, presenters, facilitators and the hotel staff. She asked that members who would like to become more involved contact her and/or the new Vice President.

2013-6 Awards:

Factbook Awards:

- Overall Factbook – Houston Community College
- Online/Interactive – University of Texas – San Antonio
- Mini Factbook – Texas Tech University

2013-7 Outstanding Service Award: Past President Darline Morris presented the outstanding service award to Marilyn Greer

2013-8 Outgoing Officers: President Carol Tucker presented awards for outgoing officers:
Darline Morris, Past President
Linda Perez, Treasurer
Dave Downing, Member-at-Large, Technology

2013-9 Election Results: President Carol Tucker thanked the Nominating Committee for a great slate of candidates, as well as all of the candidate volunteers. The TAIR 2013 election results are as follows:

Vice President/President Elect, Lincoln Holmes, University of Texas at Austin
Treasurer, Tracy Stegmair, Texas Woman's University
Member-at-Large Technology, Faron Kincheloe, Baylor University
Nominating Committee, Cathy Delgado, The University of Texas System
Nominating Committee, Kate Proff, Texas State University
Nominating Committee, Dave Downing, University of North Texas
Nominating Committee, Soon Merz, Austin Community College

2013-10 Next Year's Conference: Dave Downing and Mary Barton will serve as local arrangement co-chairs for the 2014 TAIR conference to be held February 17-19, 2014 at the Crown Plaza Hotel in Addison, Texas.

2013-11 New President and Meeting Adjournment: Carol Tucker thanked everyone and passed the gavel to the new TAIR President, Susan Thompson.

2013-12 Addition/Removal of Signers on the TAIR Bank Account: New officers will be added to the TAIR checking (xxx5142) held with Bank of America

Signer(s) to be removed are:
Carol Tucker

President Susan Thompson adjourned the meeting at 8:50 A.M.

Respectfully submitted,

Sue Herring

Secretary