

# Texas Association for Institutional Research

## 33<sup>rd</sup> Annual Conference

### Minutes of the Annual Business Meeting – REVISED 8/12/11

Friday, February 18, 2011 – 8:15 a.m. to 9:00 a.m.

Sheraton Hotel, Austin, Texas

**2011-1 Call to Order:** The meeting was called to order at 8:15 A.M. by President Kristi Fisher.

**2011-2 Approval of the Minutes from the 2010 Business Meeting:** Carol Tucker made a motion to approve the 2010 Business Meeting minutes as presented in the attendee packet. The motion was seconded by Mary Barton. The motion passed unanimously.

**2011-3 Comments from the TAIR President:** President Kristi Fisher thanked Zogotech for sponsoring the breakfast for the business meeting and SAS for sponsoring a successful Special Event.

**2011-4 Amendments to the Constitution and Bylaws:** President Kristi Fisher asked the membership to review the proposed amendments to the bylaws present in the attendee packet. She explained the changes listed. A question was raised as to payment for graduate sponsorship.

The proposed changes to the bylaws were approved through a majority show of hands.

President Kristi Fisher introduced the Executive Committee and other committee reports.

#### **2011-5 TAIR Executive Committee and other Committee Reports:**

- **Secretary/Membership Report:** TAIR Secretary Kate Amorella reported there were 213 members registered for the conference and 11 additional members, for a total of 224 TAIR members as of February 18, 2010.

- **Treasurer's Report:** TAIR Treasurer Rick Leyva presented a copy of the Financial Report through February 15, 2011 and reported a balance to date of \$76,908.58. Rick explained the report does not include all expenditures and revenues for the TAIR 2011 Conference and the balance will be adjusted once all expenses are finalized. A final report will be presented at the next Executive Committee meeting.

- **Financial Review Committee Report:** Jim O'Donnell reported that everything is in order. He noted that taxes need not be filed until the 15<sup>th</sup> day of the fifth month after the end of the association's accounting period.

- **Data Advisory Committee:** Kate Amorella reported that TAIR DAC has been working with CPUPC to draft a position statement for TAIR which encourages the state to recognize the Texas Higher Education Coordinating Board as the agency of first resort whenever any state office wants data from Texas colleges and universities. The idea behind this is to have the THECB act as a clearinghouse in an effort to 1) eliminate redundancy in data requests, 2) minimize the state reporting burden, and 3) screen out

unreasonable requests. The draft statement is currently under review by the executive committee. After the review, a draft will be sent to the TAIR membership for comments.

TAIR DAC has also established a subcommittee to address the issues behind the value-added discussion in Texas higher education. This subcommittee has been tasked with composing a white paper intended to interject the perspective of IR professionals. It appears that budgetary pressures may prevent the legislature from addressing this issue in any meaningful way during the current session; however, TAIR DAC believes that this will be an ongoing issue for future legislative sessions. We will be meeting again over the summer to complete a draft of the paper. Kate told members that they should contact the members of the subcommittee if they would like to have input on the paper.

• **Professional Development Report:** Susan Thompson reported that the TAIR summer workshops had 20 people in attendance and was held at Texas State University in San Marcos. For pre-conference workshops, IPEDS joined with TAIR bringing in 45 workshop participants. Susan said the professional development committee would be soliciting suggestions for the 2011 summer workshops soon.

• **Vice President/Program Committee Chair:** TAIR Vice President/Program Committee Chair Darline Morris began by recognizing and thanking the members of the TAIR Program Committee.

#### **TAIR 2011 Program Committee**

- Mary Barton, Concurrent Sessions
- Kerri Ford, General Sessions
- Soon Merz, Special Interest Groups
- Tracy Stegmair, Program Brochure
- Delton Moore, Evaluations
- Carol Tucker, Facilitators
- Marcelo Paredes (vendor contact) and Leroy Philbrook (vendor setup), Resource Fair
- Rita Caso, Roundtables
- Lincoln Holmes and Danica Frampton, Local Arrangements

Darline praised the good work of local arrangements and noted that the special event was the best in years.

• **Technology Report:** Bao thanked Judith and Daniel from ACC and Javier and Blaine from UT-Austin for their help in setting up technology for the conference. He also thanked those colleges who donated supplies to reduce tech rental costs. He noted that all members are included in the listserv and that he will send instructions on how to subscribe/unsubscribe from the list.

#### **2011-6 Awards:**

##### **Factbook Awards:**

- Overall Factbook – The University of Texas at Austin
- Online/Interactive – Texas Tech University

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**Outgoing Officers:** Past President Allen Clark presented awards for outgoing officers.

- Rick Leyva, Treasurer
- Bao Huynh, Member-at-Large, Technology
- Allen Clark, Past President

**2011-7 Election Results:** President Kristi Fisher thanked the Nominating Committee for a great slate of candidates, as well as all of the candidate volunteers. The TAIR 2011 election results were:

- **Vice President/President Elect**, Carol Tucker, University of Houston - Downtown
- **Treasurer**, Linda Perez, San Jacinto College
- **Member-at-Large Technology**, Dave Downing, University of North Texas
- **Nominating Committee**, Bao Huynh, Richland College
- **Nominating Committee**, Jaime Garcia, M.D. Anderson Cancer Center
- **Nominating Committee**, Jana Marak, Baylor University
- **Nominating Committee**, Danica Frampton, St. Edwards University

**2011-7 New President and Meeting Adjournment:** Kristi Fisher thanked everyone and passed the gavel to the new TAIR President, Darline Morris. Kristi reported that next year's TAIR conference will be February 20-23, 2013 at the Omni Hotel in Corpus Christi, Texas.

**2011-8 Addition of Signers on the TAIR Bank Account:** New officers will be added to the TAIR checking (xxx5142) and savings (xxx8534) accounts held with Bank of America

*Signers to be added are:*

Lucille Darline Morris-Baldwin – President  
Linda Perez – Treasurer  
Carol Tucker – Vice President

The meeting was adjourned at 8:52 A.M.

Respectfully submitted,

Kate Amorella  
Secretary