

Faculty Activity Reporting

Can we get there from here?

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Background

- Prior failed attempts to develop system for collecting data
- Emergency ad hoc requests facilitated by email
- Looming SACS reaccreditation in 2009

Opportunities

- Better reporting
- Research collaboration
- Expanded promotion of faculty accomplishments
- Integrated view of faculty activity/performance
- Vita management

Challenges

- Fragmented ownership
- Difficulty establishing system ownership
- Requires integration of multiple systems
 - Student system (courses and schedules)
 - HR system (compensation and appointment)
 - Provost's database (tenure and promotion)
 - Departmental systems (qualifications)
 - Faculty recordkeeping (scholarship)
- Multi-dimensional team to cover all areas
- Executive commitment required
- Leverage required (accountability)
- Faculty buy-in essential
 - Simplified annual report
 - Vita management/production
 - Research collaboration

Process

- Charge from boss
- Data mapping
- Working group
- Specification finalization
- Environmental scan
- Product evaluations
- Proposal
- Project plan
- Development
- Training
- Implementation
- Maintenance

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Current data stores

- SCT Banner - courses and workload
- DEFINE - employee and appointment data
 - Extract by Institutional Research
 - Extract by Provost
- Provost - tenure, promotion, and merit
- Departments - teaching qualifications, research/scholarship, and services
- Student evaluations
 - IDEA
 - Student evaluations

Range of data

- Identification
 - Identifying information such as Name and PIDM that help to establish the identity of the individual.
- Demographics
 - Information that establishes an individual's membership in particular groups that are of interest (for example, gender and ethnicity).
- Contact Information
 - Information that identifies the location of the individual at home and work.
- Employment Status (including Rank and Tenure)
 - Information detailing the individual's current and planned employment progress.
- Organizational Placement
 - Information detailing where the individual fits into the University structure (for example, College and Department).

Range of data

- Preparation and Experience
 - Information defining the scope of the individual's preparation for teaching and research assignments.
 - Degrees
 - Credentials - Licenses and Certifications
 - Teaching Disciplines
 - Other Experience
- Other Accomplishments
 - Information describing professional activities that contribute to the individual's standing in their discipline.
 - Honors
 - Research Activities
 - Publications
 - Patents
 - Service
 - Professional Activities

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Working group representation

- Academic Affairs (Provost)
- Colleges
 - Business
 - Education and Human Development
 - Engineering
 - Honors College
 - Liberal and Fine Arts
 - Public Policy
 - School of Architecture
 - Sciences
- Research Development Office
- Student Affairs - Registrar
- Human Resources
- Institutional Research
- Coordinating Board Reporting
- Information Technology

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Faculty Activity Reporting

Specification

Microsoft Excel - Faculty_Information_01.xls

Field Name	Example	Data Type	Default	Validation	DEF	Field	Call	Def
Banner ID	9999999	char(9)			No	No	No	No
SSN	999999999	char(9)			Yes	No	No	No
First Name	John	char(30)			No	No	No	No
Last Name	Smith	char(30)			No	No	No	No

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Faculty Activity Reporting

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Faculty Activity Reporting

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Faculty Activity Reporting

Products Evaluated

- Sedona
- Cornell University
- Binghamton University
- Montana State University
- Clemson University (FAS)
- FAIR - Florida Atlantic University

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Faculty Activity Reporting

Internal development

- Specs necessary
- Prototyping important
- Estimated over 2,000 man hours
 - FAIR development reported to be 2 years, \$250K
- Security important
 - Banner integration to use Banner security
- Resource intensive

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Faculty Activity Reporting

FAIR - Why?

- Complete package (security, features, user interface)
- Web based
- Reasonable cost
 - Free
 - \$12k per year licensing
 - \$50 per hour consulting
- Support organization
- Packaged for easy implementation
- Implemented at multiple schools
- Integration with Banner
- Friendly user interface
- Consulting expertise
- Community of developers
- Open source
- Boss liked it

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Faculty Activity Reporting

FAIR Home - Microsoft Internet Explorer

USF UNIVERSITY OF SOUTH FLORIDA

YOU ARE LOGGED IN

FAIR - Faculty Academic Information Reporting

SAVE AFD-FAR Annual Report TAPS FARM (Reports) FACT Annual Assignment

Scholarly Activity and Vita Entry (SAVE)

Term-Based Assign Faculty Duties - Faculty Activity Report (AFD-FAR)

Annual Report

Annual Assignment

Tenure and Promotion Module (TAPS)

Faculty Academic Reporting Module (FARM)

Faculty Academic Credentials for Teaching (FACT)

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Faculty Activity Reporting

S.A.V.E. (Scholarly activity and Vita Entry System) - Microsoft Internet Explorer

USF UNIVERSITY OF SOUTH FLORIDA

YOU ARE LOGGED IN AS USER TEST

FAIR - Faculty Academic Information Reporting

MY LIST OF PUBLICATIONS AND SCHOLARSHIP | VITA | ABBY.VITA | VITA CONVERTER | SEARCH | FEEDBACK |

STEPHEN TURNER'S LIST OF PUBLICATIONS AND SCHOLARSHIP

ADD NEW PUBLICATIONS FROM SCRATCH

EDIT EXISTING PUBLICATIONS

ADD NEW PUBLICATIONS USING EXISTING PUBLICATIONS AS A TEMPLATE

NOTE: Scholarship items are entered on the "My List of Publications and Scholarship" link, not from category on the vita interface. This interface is to manage the content.

Journals	Books	Other Publications	Presentations	Contracts and Grants
No.	Title	Year	Status	Type
1	Turner, Stephen. Was Real Existing Socialism a Precursor Form of the Role of Experts? Warsaw, Poland: First Edmund Mokrzycki Symposium, 2002.	01/2002	Completed/Presented	Conference Presentation/Paper (Reviewed Internat)
2	Turner, Stephen. Mapping the Social Reform Movement - Falmer, Sussex, UK: University of Sussex, Conference on The History and Practice of Sociology and Social Research, 2002.	01/2002	Completed/Presented	Conference Presentation/Paper (Talks, Colloquia - Other University)
3	Turner, Stephen. Bureaucracy, Experts, and the Organized Public: Three Responses to Choices in the 19th Century. Milwaukee: Society for Social Studies of Science, 2002.	01/2002	Completed/Presented	Conference Presentation/Paper (Reviewed Internat)

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FAIR - Faculty Academic Information Reporting

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PROFESSIONAL ELEGANT ELITE Save as Default Display Vita

NOTE: Scholarship items are entered on the "My List of Publications and Scholarship" link, not from category on the vita interface. This interface is to manage the content.

VITA CATEGORIES	CUSTOMIZED NAME	VITA ORDER	DISPLAY IN VITA	SORT BY DATE	DISPLAY YEARS	STYLE
HEADER INFORMATION	Curriculum Vitae	1	yes			<input type="checkbox"/>
HOME ADDRESS AND SCHOOL ADDRESS	Home Address, School Address	2	yes			<input type="checkbox"/>
PERSONAL AND CONTACT INFORMATION	Personal and Contact Information	4	yes			<input type="checkbox"/>
EDUCATION	Educational Qualifications	5	yes			<input type="checkbox"/>
ACADEMIC EXPERIENCE	Academic Experience	6	yes			<input type="checkbox"/>
PROFESSIONAL EXPERIENCE	Professional Experience	7	yes			<input type="checkbox"/>
JOURNAL PUBLICATIONS	Journal Publications	8	yes	Descend	all	APA <input type="checkbox"/>
BOOKS	Books and chapters in book	9	yes	Descend	all	APA <input type="checkbox"/>
PRESENTATIONS	Presentations	10	yes	Descend	all	APA <input type="checkbox"/>
OTHER PUBLICATIONS	Other Publications	11	yes	Descend	all	APA <input type="checkbox"/>
RESEARCH INTERESTS	Teaching and Research Interests	12	yes			<input type="checkbox"/>
CONTRACTS OR GRANTS RECEIVED	Contracts or Grants Received	13	yes	Descend	all	<input type="checkbox"/>

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MY LIST OF PUBLICATIONS AND SCHOLARSHIP | VITA | ABBY.VITA | VITA CONVERTER | SEARCH | FEEDBACK |

PROFESSIONAL ELEGANT ELITE Save as Default Display Vita

Press Button to display Vita.

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ACADEMIC EXPERIENCE	Academic Experience	6	yes			<input type="checkbox"/>
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Curriculum Vitae

user test

Professor

SCHOOL ADDRESS

SCHOOL OF ARTS & SCI DEAN
Arts & Sciences
1151 Richmond St N
London, ON, N6A 5B8

PERSONAL AND CONTACT INFORMATION

Work Phone: 813 974-3333
Work Fax: 813 974-1111
Work Email: gradstest@univ.su.se

EDUCATIONAL QUALIFICATIONS

Year	Degree Major	Institution	Comments
1996	LLB	University of Western Ontario	
1990	Ph.D. Public Policy	University of Toronto	Dissertation Title: Changing Power and Economic Ideology
1986	M.A. Public Administration	University of Toronto	Phi Beta Kappa, minor International Affairs
1980	B.A. Political Science	University of Ottawa	GPA: 4.0, Magna Cum Laude

ACADEMIC EXPERIENCE

Year	Academic Title	Institution	Comments
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Faculty Activity Reporting

USE > Academics > Provost's Office > FAIR

MY LIST OF PUBLICATIONS | VITA | ABBREV. VITA | VITA CONVERTER | FEEDBACK | SEARCH |

Paste your Publications in the textbox below:
 Abbreviated Instructions for pasting the Publications:
 1. Open the Vita, which is in one of the following formats:
 - Rich Text Format File (.rtf) Microsoft Document File (.doc) Text File (.txt)
 2. Select the part of the resume you are pasting in in proper format, please click [this link](#) and verify.
 3. Select the part of the resume containing the Publications (includes Journal Publications, Books and Presentations). Make sure that you copy the title (i.e. the category name) along with the contents within that title.
 4. Copy and Paste the Publications into the text area given below.
 5. Click Process.

For better Accuracy please click [this link](#) and follow the instructions enlisted.

Academic Information Reporting

USE > Academics > Provost's Office

SAVE AFD-FAR Annual Report TAPS FARM(Reports) FA

MY LIST OF PUBLICATIONS | VITA | ABBREV. VITA | VITA CONVERTER | FEEDBACK | SEARCH |

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Import feature to build vita records from text document.

Faculty Activity Reporting

http://vita.fastmail.us.edu/fair/AFD-FAR/asp/act.asp?userkey=919322

Assignment/Activity Report

Year & Term: 200301

VIEW PAY SUMMARY

COURSE TITLE	FTE%	CPS	CPS PREFF	CPS NUM	SE	REF	NUM	ACCORD	C/PROLET	SECTION TYPE	ACTIVITY TYPE	PAYING ACCT	BENEFIT ACCT	ACT FTE	ACT CONT	ACT W/B	ACT HRS
PR & INT CL PSY	10.00	PSY		6040	D12					I	Graduate	125500000	125500000				Y
Dissertation: Doctoral	10.00	PSY		7900	D16					0	ThesisDis	125500000	125500000				Y
Thesis: Madfers	10.00	PSY		4							ThesisDis	125500000	125500000				Y
Directed Study	10.00	PSY		4							Upper Lev	125500000	125500000				Y
PR & INT CL PSY	10.00	PSY		6							Graduate	125500000	125500000				Y
PR & INT CL PSY	10.00	PSY		6							Graduate	125500000	125500000				Y
PR & INT CL PSY	10.00	PSY		6							Graduate	125500000	125500000				Y
PR & INT CL PSY	10.00	PSY		6							Graduate	125500000	125500000				Y
Total: Course Activities	90			6040	D12						Graduate	125500000	125500000				Y

Workload details and summaries for individuals.

Academic Information Reporting

USE > Academics > Provost's Office

SAVE AFD-FAR Annual Report TAPS FARM(Reports) Annual Assignment

Assignment/Activity Report

Year & Term: 200301

VIEW PAY SUMMARY

ASSIGNMENT

CAMPUS REPORT FOR SPRING 2005

Campus = All Campuses
 Payplan = Collapsed
 Budget Entity = Collapsed
 Faculty Rank = Collapsed
 Tenure = Collapsed

No	Activity Code	Activity FTE	Funded SCH	Salary + Benefits	Salary + Benefits / Funded SCH	Funded SCH / Activity FTE
1	Lower Level	291.09	151,398	\$5,245,460	\$35.35	510
2	Upper Level	291.28	227,409	\$14,712,201	\$64.24	601
3	Graduate Classroom	290.73	92,147	\$15,799,386	\$54.32	179
4	Thesis/Dissertation	43.11	4,548	\$2,086,117	\$48.39	105
5	Graduate II (Medical)	19.44	0	\$2,027,737	\$0.00	0
6	Graduate III (Medical)	15.20	0	\$7,792	\$0.00	0
7	Secondary Site Travel	0.05	0	\$4,000	\$0.00	0
Sub Totals	1,220.87	445,204	\$38,268,512	\$67.33	340	
9	Academic Advising	97.09	0	\$2,713,342	\$0.00	0
10	Other Instructional Effort	741.00	0	\$14,046,210	\$0.00	0
11	Suspension of Comp	3.20	0	\$115,029	\$0.00	0
12	Clinical Institution	91.13	0	\$4,097,939	\$0.00	0
13	Departmental Research	801.00	0	\$10,461,360	\$0.00	0
14	Public Service	65.51	0	\$2,747,827	\$0.00	0
15	State Mandated Service	0.42	0	\$108,549	\$0.00	0
16	Clinical Service	8.80	0	\$315,281	\$0.00	0

Workload summaries (with drill-down) for departments, colleges, and the university.

Faculty Activity Reporting

http://vita.fastmail.us.edu/fair/reports/arsreports.asp

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Milestones/Timeline

- **2003**
Project initiated to develop new forms for Banner to collect faculty data
- **May 2005**
Charge by AVP to initiate new project
- **June 2005**
Requested designees from colleges and departments
- **July 2005**
 - Data mapping to produce draft specification
 - Working group finalized and sent draft specification for comment

Milestones/Timeline

- **August 2005**
Review of draft specification with working group via email and meetings
- **September 2005**
Final data specification delivered to IT for scoping and product evaluation
- **October - December 2005**
 - IT evaluation of specification and available products
 - FAIR identified as best candidate
- **January 2006**
FAIR system demonstration and contract review
- **February 2006**
Contract approval and project initiation (maybe)

Status

- Product evaluation complete
- Contract under review
- Presentations scheduled for senior administrators
- Proposal being developed for deployment of FAIR

Faculty Activity Reporting

Can we get there from here?

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